

COMMAND POSITION VACANCY ANNOUNCEMENT

OPENING DATE	<u>21-Jul-15</u>	CLOSING DATE	<u>21-Aug-15</u>	PROPOSED BOARD DATE	<u>TBD</u>
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POSITION TITLE: Budget Officer PARA/LIN: 101 / 04 AOC/SSI/FA/MOS: 36A00

HIGHEST GRADE AUTHORIZED: Major (O4) BRANCH: NA

ORGANIZATION & LOCATION: 1100th TASMG
MG Warren D. Hodges Armory
Building E4305
Edgewood, Maryland 21010-5401

WHO MAY APPLY: Open to all traditional, M-Day officers of the Maryland Army National Guard, and those eligible for membership, who meet the eligibility criteria.

DESCRIPTION OF DUTIES: Incumbent serves as a Budget Officer responsible for all budgetary operations necessary to support plans, programs and activities of the organization. The primary purpose of this position is to provide management oversight and guidance to budget formulation and execution processes. The incumbent is recognized as a technical authority regarding fiscal and budgetary policy, law, and regulatory guidelines for the organization. This position accomplishes budget functions in support of organizational and Federal National Guard operations, training, and readiness missions and maintains staff responsibility over complex annual budgets.

REQUIRED QUALIFICATIONS: Position is a 36A position. Officer must be in the rank of CPT or MAJ and have completed military and civilian education commensurate with rank, policy, and regulation. Must meet the physical requirements of AR 350-15, AR 600-9 and AR 40-501. Applicant must not be currently under suspension of favorable personnel actions.

SPECIAL INFORMATION

Position is not gender restricted. Assignment limitations of NGR 600-100 apply. Application for this position DOES NOT constitute application for entry into the full time federal technician or Active Guard Reserve (AGR) programs.

APPLICATION PROCEDURES

Forward the documents listed below to:

1LT AMY RODEHEAVER
HHD, 1100th TASMG
MG Warren D. Hodges Armory
Building E-4305
Edgewood, Maryland 21010-5401

1. Military Resume (Biographical Summary) IAW the format in Appendix H NGR 600-100.
2. Three most current available OERs/NCOERs.
3. Officer Record Brief (ORB)
4. Personnel Qualifications Record (PQR).
5. DA Form 705 (APFT Scorecard) within 12 months of the board date. A physical profile may be submitted in lieu of APFT record.
6. Height-Weight Statements (mandatory for applicants) within six months of the board date. Include the DA Form 5500-R/5501-R if the officer exceeds the authorized screening table weight of AR 600-9.

All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the basis of military education, skills and individual experience.

Questions concerning this position vacancy announcement should be directed to:

1LT RODEHEAVER Commercial: 410-612-4123 / E-Mail: amy.r.rodeheaver.mil@mail.mil